

**KPHA BOARD MEETING**

Mission: ***Promoting and Improving Population Health in Kansas***

**Roll call: 20 Present: 15**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name  | Jan23 | Feb13 | Mar20 | Apr 18 | May15 | Jun19 | July17 | Aug21 | Sep18 | Oct9 | Nov 20 | Dec18 |
| Erica Anderson | X | NP | X | NP | X | X | X | X | X | X |  |  |
| Jack Brown | NP | NP | NP | X | X | X | NP | X | X | NP |  |  |
| Molly Brown | NP | NP | NP | NP | NP | NP | X | NP | X | X |  |  |
| Cristi Cain | X | X | X | X | X | X | X | X | X | X |  |  |
| Daniel Craig | X | X | X | X | X | X | X | NP | X | X |  |  |
| Gianfranco Pezzino  | X | X | X | X | X | NP | X | NP | X | X |  |  |
| Megan Foreman | X | X | X | X | X | X | X | X | X | X |  |  |
| Debra Kellison  | NP | NP | X | X | X | X | NP | NP | X | X |  |  |
| Gary Martin | X | X | NP | NP | NP | X | X | NP | NP | NP |  |  |
| Robert Moser | X | X | X | X | X | X | X | X | X | X |  |  |
| Kaitlyn Perry | X | X | NP | X | X | X | NP | X | X | NP |  |  |
| Michelle Peterson | NP | X | X | NP | NP | X | X | NP | X | X |  |  |
| Joey Platt | X | X | NP | X |  |  |  |  |  |  |  |  |
| Travis Rickford | X | X | X | NP | X | X | X | X | X | X |  |  |
| Mary Schwartz | X | X | X | X | X | X | X | X | NP | X |  |  |
| Michael Showalter |  |  |  |  |  |  | NP | X | NP | NP |  |  |
| Brandon Skidmore | X | X | X | NP | NP | X | X | X | X | X |  |  |
| Pam Smith | X | X | X | X | X | X | X | X | NP | X |  |  |
| Sandy Snook | X | X | X | X | NP | NP | X | NP |  |  |  |  |
| Miranda Steele | X | X | X | NP | X | X | X | X | X | X |  |  |
| Mark Thompson | X | X | NP | NP |  |  |  |  |  |  |  |  |
| Becky Tuttle | X | X | X | X | X | X | X | X | X | X |  |  |
| Fatima Rahman |  |  |  |  | X | NP | X | X | NP | NP |  |  |
| Guests | Ruaa (GRA, Assn Manager), Tanya Dorf Brunner (OHK) | Ruaa (GRA, Assn Manager) | Ruaa (GRA, Assn Manager) | Ruaa (GRA, Assn Manager) | Ruaa (GRA, Assn Manager) | Ruaa (GRA, Assn Mgr), Michael Showalter | Ruaa (GRA Assn Mgr) | Ruaa (GRA Assn Mgr) | Ruaa (GRA, Assn Mgr), Zalie Landes, JCDHE.James Brewster, WSU | Heather Poole, K-State student & Conference Student Worker; Ruaa (association manager), and James Brewster from WSU |  |  |

**Date:** October 9, 2017

**Time:** 3:00 PM

**Location:**

Hilton Garden Inn Manhattan

Big Blue River/ Fort Riley Room

410 S 3rd St, Manhattan, KS 66502

Conference Call (866) 410-0240, Code: 3470506293

**Quorum: Yes**

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| --- | --- | --- | --- |
| Agenda Item | Facilitator | Notes & Meeting Actions | Outcome |
| Call to Order  | Bob | Meeting called to order. |  |
| Determination of quorum  | Miranda  | A majority (75%) of the Board of Directors, with 15 of 20 Board Members present. | Quorum determined |
| Agenda  | Bob | Request for additional agenda items. 1. Becky: Budget item for Board decision. To be added with Treasurer’s Report.
 | - |
| Approval of Minutes | Miranda | 1. Brandon motioned to approve the September 2017 Board meeting minutes; Erica seconded the motion.
	1. Motion carried - No abstainers or dissenters.
 | Minutes from previous meeting were approved. |
| Announcements and Sharing | Board | 1. Dr. Moser/Ruaa: We applied for the Kansas Leadership Center grant, and KPHA was one of 40 organizations to receive it. There is an overview/interest meeting coming up at the KLC to discuss how it will be organized and implemented. At least three board members will be at the interest meeting. To the board members and association members: please let us know if you are interested in joining the upcoming Leadership class under KPHA’s allotted seats.
2. Becky: National Public Health Thank-You Day is November 20. Wichita has planned some observance activities.
 |  |
| Treasurer’s Report  | Cristi | 1. Cristi mentioned the purchase of poster board supplies for the conference
2. Because of this board meeting being pushed up earlier in the monthly schedule, Support KC was not going to be able to have the financial report ready. Therefore, we will review the September and October financial reports in the November meeting.
3. Becky – Creative Awards in Wichita produces our awards/medals for the conference every year. She led a discussion of pricing and volume to determine what level we need to purchase this year. 15 medals ($707.40, plus tax). Becky motioned, Megan seconded. Motion carried- No abstainers or dissenters.
 |   |
| President’s Report | Bob | 1. As we continue to see health-related bills and policy details roll out from Wash. DC, don’t’ hesitate to send notes to your congressmen.
2. Bylaws – Later this week during the Annual Meeting, we will have a PPT document displayed on the projector. We will give an overview of the amendments, purpose, and process. Take each article and section one-by-one, seek approval of all the amendments, and ask for motion from the floor. We can go into discussion, at which point members can come to the floor to make amendments. If members aren’t able to accept the amendment as a whole, we will need to go into another discussion, followed by another vote. Only active members will be allowed to make motions/request amendments/vote on the bylaws.
3. Next board meeting is Nov. 20 in Olathe at JoCo Gov’t Bldg
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| Affiliate Representative to Governing Council (ARGC of APHA) | Megan | 1. She is planning the KS delegate dinner on Nov. 5 during the APHA conference. Please let her know if you are planning to attend the conference and the dinner.
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| Standing Committee Reports |
| Public Health Policy & Advocacy | Kait | 1. No report.
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| Communications | Travis | 1. (Ruaa on behalf of Travis) Conference Newsletter is ready to go out.
2. Awards press release – using a resource at KUMC send the announcement to communities/media contacts on behalf of KPHA.
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| Awards | Becky | 1. We have 9 awardees to present in 45 minutes.
2. Nikki Keene-Woods is planning to work with Becky to organize next year’s Awards Committee.
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| Conference Committee | Erica | 1. James Brewster provided the latest details to the Board on what we need to know to facilitate and support this week’s conference:
	1. Breakout sessions & moderator schedules available
	2. Get familiar with the new conference app. To date, 90 people have downloaded it.
	3. 215 people registered for conference.
 |  |
| Section Chair Reports |
| Emergency Preparedness | Gary | 1. No report.
2. (Dr. Moser mentioned new requirement for CAH, NF, regarding disaster preparedness. These new partners in Emergency Preparedness planning, you will want to reach out to them to include them.)
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| Oral Health | Pam | 1. CHIP funding issues at the federal level are impacting resources at the State and Local levels.
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| Research & Evaluation  | Molly  | 1. Molly is a founding board member of SOPHE Midwest (Chapter Delegate). SOPHE National is the Society of Public Health Education, and they formed the chapter with Missouri and Kansas. They have established non-profit status and will be official in 2 weeks, hosting the first chapter meeting on October 20th.
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| Tobacco/Mental Health  | Daniel | 1. No report.
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| Infectious Disease  | Mary | 1. Looking forward to the section meeting this week and discussing how we can be more involved as an arm of KPHA in our communities.
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| Community Health  | (Vacant) | 1. No report.
 |  |
| Website  | Ruaa | 1. Updated the sponsors on the web page. Link to registration and race.
2. Meeting minutes are updated.
3. We will need to post photos from the conference when we return next week.
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| Membership | Michael | 1. No report. (Dr. Bob mentioned moving this section to a standing committee)
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| Environmental Health  | Jack | 1. No report.
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| Administrative  | Debra | 1. N/A
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|  |
| Student Voice | Fatima | 1. No report.
 | 1.
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| Other Voices | Board |  |  |
| Other Business | Board |  |  |
| Adjourn |  | Dr. Pezzino motioned to adjourn, Mary seconded. The President adjourned the meeting.  | Adjourned |

**Board meeting adjourned:**  4:51 pm

**Next meeting:**

Nov. 20, 2017, 10AM-12PM

Johnson County Department of Health and Environment

Room 1015

11811 S Sunset Dr.

Olathe, KS

Conference Call

(866) 410-0240

Code: 3470506293

**2017 Meeting Schedule**

|  |  |  |
| --- | --- | --- |
| **Date** | **Time** | **Location** |
| 1/23 | 10AM – 12PM | Kansas Health InstituteLittle Bluestem Room212 SW 8th Ave #300, Topeka, KS  |
| 2/13 | 10AM – 12PM | Conference Call  |
| 3/20 | 10AM – 12PM | Sedgwick County Health DepartmentLarge Conference Room1900 E 9th St N.Wichita, KS 67214 |
| 4/18 | 9:30 AM to 11:30 AM(Before MINK Meeting) | University of Kansas Edwards Campus12600 S Quivira Rd, Overland Park 66213Room BEST 320 |
| 5/15 | 10AM-12PM | Johnson County Department of Health and Environment Room 101511811 S Sunset Dr., Olathe |
| 6/19 | 10AM – 12PM | Medical Society of Sedgwick CountyLeadership Room1102 South Hillside StWichita |
| 7/17 | 10AM – 12PM | Salina Public LibraryTechnology Center Conference Room301 W. Elm Salina, KS 67401 |
| 8/21 | 10AM – 12PM | Johnson County Government Room 101511811 S Sunset Dr., Olathe |
| 9/18 | 10AM – 12PM  | Topeka Shawnee County Library Marvin Auditorium 101A1515 SW 10th Ave., Topeka |
| 10/9 | 3:00 PM to 5:00 PM(Before the Conference) | Manhattan Location TBD(Conference is Oct 10-11) |
| 11/20 | 10AM– 12PM | Johnson County Department of Health and Environment Room 101511811 S Sunset Dr., Olathe, KS |
| 12/18 | 10AM – 1PM | Lawrence location TBD |

Minutes submitted by: Miranda Steele, KPHA Secretary

October 10, 2017

 

Robert Moser, M.D

11/20/17

Miranda Steele

11/20/17