



# KPHA BOARD MEETING

*Mission: Promoting and Improving Population Health in Kansas*

Roll call: 21 Present: 15

Name	Jan 23	Feb 13	Mar 20	Apr 18	May 15	Jun 19	July 17	Aug 21	Sep 18	Oct 9	Nov 20	Dec 18
Erica Anderson	X	NP	X	NP	X	X	X	X	X			
Jack Brown	NP	NP	NP	X	X	X	NP	X	X			
Molly Brown	NP	NP	NP	NP	NP	NP	X	NP	X			
Cristi Cain	X	X	X	X	X	X	X	X	X			
Daniel Craig	X	X	X	X	X	X	X	NP	X			
Gianfranco Pezzino	X	X	X	X	X	NP	X	NP	X			
Megan Foreman	X	X	X	X	X	X	X	X	X			
Debra Kellison	NP	NP	X	X	X	X	NP	NP	X			
Gary Martin	X	X	NP	NP	NP	X	X	NP	NP			
Robert Moser	X	X	X	X	X	X	X	X	X			
Kaitlyn Perry	X	X	NP	X	X	X	NP	X	X			
Michelle Peterson	NP	X	X	NP	NP	X	X	NP	X			
Joey Platt	X	X	NP	X								
Travis Rickford	X	X	X	NP	X	X	X	X	X			
Mary Schwartz	X	X	X	X	X	X	X	X	NP			
Michael Showalter							NP	X	NP			
Brandon Skidmore	X	X	X	NP	NP	X	X	X	X			
Pam Smith	X	X	X	X	X	X	X	X	NP			
Sandy Snook	X	X	X	X	NP	NP	X	NP	NP			
Miranda Steele	X	X	X	NP	X	X	X	X	X			
Mark Thompson	X	X	NP	NP								
Becky Tuttle	X	X	X	X	X	X	X	X	X			

Fatima Rahman					X	NP	X	X	NP			
Guests	Ruaa (GRA, Assn Manager), Tanya Dorf Brunner (OHK)	Ruaa (GRA, Assn Manager)	Ruaa (GRA, Assn Manager)	Ruaa (GRA, Assn Manager)	Ruaa (GRA, Assn Manager)	Ruaa (GRA, Assn Mgr), Michael Showalter	Ruaa (GRA Assn Mgr)	Ruaa (GRA Assn Mgr)	Ruaa (, Zalie Landes, JCDHE. James Brewster, WSU			

**Date:** September 18, 2017

**Time:** 10:00am

**Location:** Topeka-Shawnee Co. Library

Marvin Auditorium 101A

1515 SW 10th Ave., Topeka

Conference Call

(866) 410-0240, Code: 3470506293

**Quorum: Yes**

Agenda Item	Facilitator	Notes & Meeting Actions	Outcome
Call to Order	Bob	Meeting called to order.	
Determination of quorum	Miranda	A majority (71%) of the Board of Directors, with 15 of 21 Board Members present.	Quorum determined
Agenda	Bob	Request for additional agenda items. 1. None	-
Approval of Minutes	Miranda	1. Kait motioned to approve the August 2017 Board meeting minutes; Debra seconded the motion. a. Motion carried - No abstainers or dissenters.	Minutes from previous meeting were approved.
Announcements and Sharing	Board	1. Becky - Hand Washing Awareness – remind your stakeholders to keep germs away by regularly washing hands. 2. Becky - Wednesday is Jack Brown’s birthday.	

		<ol style="list-style-type: none"> <li>3. Dr. Moser will be presenting on sepsis at the Kansas Home Care Association conference in September.</li> <li>4. Ruaa – Website: Keeping it updated with Conference info, in addition to the Run/Walk.</li> <li>5. Cristi – PHAB site visit at KDHE in August. Submission will be reviewed and a decision made in mid-November.</li> </ol>	
Treasurer's Report	Cristi	<ol style="list-style-type: none"> <li>1. Regarding fraudulent charges discussed last month, we are taking action to address open accounts held by previous board members.</li> <li>2. Financial Report <ol style="list-style-type: none"> <li>a. Cash on hand – increase from last year.</li> <li>b. Memberships are down, but we expect to see an increase with conference registration. KDHE is working to finalize its membership process so they can get staff registered for the conference and for the annual membership.</li> <li>c. Dr. Pezzino: The board needs to look into this drop in memberships/dues. Kait addressed the topic since she and Michael (membership section) have been brainstorming ways to address it.</li> </ol> </li> </ol>	
President's Report	Bob	<ol style="list-style-type: none"> <li>1. Bill proposed by Senators Lindsey and Cassidy will impact NIH and CDC funding. Be on the lookout for opportunities to contact your elected officials, as we receive details from APHA.</li> <li>2. APHA annual meeting in November in Atlanta. Megan and others will attend.</li> <li>3. Bylaws Update - We are preparing for the procedures we will be using during the KPHA Annual Meeting when making amendments and voting on new versions of the articles.</li> <li>4. October Board Meeting will be on the 9<sup>th</sup>, the day before the conference begins. Fort Riley Room, from 3-5pm. Walk Run is on the 10<sup>th</sup>.</li> </ol>	
Affiliate Representative to Governing Council (ARGC of APHA)	Megan	<ol style="list-style-type: none"> <li>1. Let Megan know via email if you are planning to attend the APHA conference. She is planning a dinner for the KS delegation.</li> </ol>	1.
Standing Committee Reports			
Public Health Policy & Advocacy	Kait	<ol style="list-style-type: none"> <li>1. APHA will address climate change at its conference, so we will work on a session afterward to bring people up to speed on what APHA is doing to address this issue.</li> </ol>	1.

		2. Policy Priorities – If we are still going to work on campus carry, we can discuss partnering with the Moms Demand Action group in Kansas. They are very active in the Statehouse.
Communications	Travis	1. To assist with the Conference, we are looking to get additional support from Students at K-State. Need to get the board’s thoughts on this approach. If we decide to move forward, I will get a job description to the college. The Board agreed that this is feasible and would benefit the conference.
Awards	Becky	1. Plaques have been ordered. She’s confirmed with all recipients that they will be there. She is working on the summary for Travis to use in a news release. We need someone to take photos – Ruaa volunteered.
Conference Committee	Erica	<ol style="list-style-type: none"> <li>1. James Brewster, WSU (special guest) – 167 registrants to-date. Vendors sold out at 30. Working on the program that will be printed. We will need to have your (KPHA’s) review completed this Friday. Additionally, we are preparing the phone app we’ll use at the conference.</li> <li>2. Discussion on the 2018 meeting location took place. Michelle motioned, Kait seconded – 2018 meeting location approved. It will be held in Wichita at the Hyatt.</li> <li>3. Race/Walk – Oct. 10, 5:30 pm. Daniel reports that we have tentatively reserved one bus, and we’ll monitor registration to make sure we’ll have enough transportation support. Manhattan Running Co. is preparing to support us on the day of the event. Humana has ordered T-shirts. Ruaa and James will organize snacks and drinks. Board members need to reach out to their section members to encourage participation.</li> </ol>
<b>Section Chair Reports</b>		
Emergency Preparedness	Gary	1. No report.
Oral Health	Pam	1. No report.
Research & Evaluation	Molly	1. Update on new research in child health – State-based initiative through KU to implement programs. They are also planning a statewide symposium.
Tobacco/Mental Health	Daniel	1. Identify how to best partner with others addressing tobacco. CDAK is creating a spreadsheet listing partners and focus areas. This will help us identify what’s currently being worked on and where there may be gaps this section can address.

Infectious Disease	Mary	1. No report.	
Community Health	Sandy	1. No report.	
Website	Ruaa	1. <i>Presented earlier in the meeting; see Announcements &amp; Sharing section.</i>	
Membership	Michael	1. <i>Reference notes from the Treasurer's section above where the topic of Membership was addressed.</i>	
Environmental Health	Jack	1. We have submitted our annual report. 2. Tyson proposing to put a processing plant in Tonganoxie.	
Administrative	Debra	1. N/A	
Student Voice	Fatima	1. No report.	1.
Other Voices	Board	1. No report.	
Other Business	Board	1. No report.	1.
Adjourn		Dr Pezzino motioned to adjourn, Cristi seconded. The President adjourned the meeting.	Adjourned

**Board meeting adjourned: 11:03 am**

**Next meeting:**

October 9, 2017, 3-5PM  
Hilton Garden Inn  
Manhattan, KS  
Conference Call  
(866) 410-0240  
Code: 3470506293

**2017 Meeting Schedule**

Date	Time	Location
1/23	10AM – 12PM	Kansas Health Institute Little Bluestem Room 212 SW 8th Ave #300, Topeka, KS
2/13	10AM – 12PM	Conference Call
3/20	10AM – 12PM	Sedgwick County Health Department Large Conference Room

		1900 E 9th St N. Wichita, KS 67214
4/18	9:30 AM to 11:30 AM (Before MINK Meeting)	University of Kansas Edwards Campus 12600 S Quivira Rd, Overland Park 66213 Room BEST 320
5/15	10AM-12PM	Johnson County Department of Health and Environment Room 1015 11811 S Sunset Dr., Olathe
6/19	10AM – 12PM	Medical Society of Sedgwick County Leadership Room 1102 South Hillside St Wichita
7/17	10AM – 12PM	Salina Public Library Technology Center Conference Room 301 W. Elm Salina, KS 67401
8/21	10AM – 12PM	Johnson County Government Room 1015 11811 S Sunset Dr., Olathe
9/18	10AM – 12PM	Topeka Shawnee County Library Marvin Auditorium 101A 1515 SW 10th Ave., Topeka
10/9	3:00 PM to 5:00 PM (Before the Conference)	Hilton Garden Inn Manhattan Big Blue River/ Fort Riley Room 410 S 3rd St, Manhattan, KS 66502
11/20	10AM– 12PM	Johnson County Department of Health and Environment Room 1015 11811 S Sunset Dr., Olathe, KS
12/18	10AM – 1PM	Lawrence location TBD

Minutes submitted by: Miranda Steele, KPHA Secretary

October 5, 2017

X

*Miranda Steele*

10/09/17

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Miranda Steele  
KPHA Secretary

X

Robert Moser, M.D

10/09/17

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Robert Moser, MD  
KPHA President